

MATTHEW CRAGGS

|| 100 Any Street Anytown Ontario XXX XXX || 519.XXX.XXXX || mail@matthewcraggs.com

Objective

I am young videomaker looking for a challenging position at a television studio or production facility where I can contribute to really, really good film, television, and video.

Experience

[Community Cable Station] (Simcoe, ON) Dec. 2006 to present

Community TV Producer Assistant

- Coordinate and train volunteers.
- Edit, direct, produce, and operate camera for community programming.
- Encode programming to MPEG2 and schedule for playback .
- Maintain program listings and community messages for on-air billboard system.
- Maintain logs of programming and volunteer participation hours.
- Foster relationships with local non-profit organizations and enhance the company's reputation within the community.
- Programming includes: Town Council, live musicals and plays, concerts, community event magazine, talk shows, cooking "how to", and sporting events.

Freelance Videomaker (Simcoe, ON and Area) Aug. 2006 to present

- Graphic design of wedding programs.
- Wedding videography
- Camera operator for Weber Bros. concert DVD.

(VIDEO STORE) (Simcoe, ON) Aug. 2006 to Nov. 2006

Retail Clerk

- Stocked shelves, managed cash in till and deposits, other standard Retail Clerk duties.

[Popular Movie Site] Apr. 2005 to Aug. 2006

Apr. 2005 to Aug. 2006

Staff Writer

- Wrote Film and DVD Reviews for Movie News site.

Skills

Adobe After Effects, Adobe Audition , Adobe Encore, Adobe Photoshop, Adobe Premiere, Audience, Avid Xpress Meridian, Avid Xpress Pro, Computer Programming, Canopus ProCoder, DV Rack, EFP Camera Operation, ENG Camera Operation, Final Draft, Macintosh OS, Microsoft Office, Nero, Pro Tools, Sorenson Squeeze, Type over 90 wpm, Web Design , Windows 98/2000/XP

Education

Intl Academy of Design; Toronto Film School

Diploma, Digital Video Editing and Design

Oct. 2005 to July 2006

Brock University

Bachelor of Arts, Film Studies

Sept. 2002 to July 2005